

**GUIDELINES / INSTRUCTIONS FOR REGISTRATION PROCESS FOR
PREPARATION OF STATE MERIT LIST WHICH WILL BE USED FOR
SUBSEQUENT COUNSELLING & ADMISSION IN
MBBS/ BDS COURSES, 2022-23**

A. INTRODUCTION

1. The state candidates who have qualified in the NATIONAL ELIGIBILITY-CUM-ENTRANCE TEST-2022 (NEET (UG)-2022) will be eligible for registration for admission to MBBS/BDS courses for the academic session 2022-23.

NB: Counseling shall be done for 85% of total seats (State Quota Seats) in Government Medical/Dental Colleges and for all seats of Private Medical / Dental Colleges.

Counseling of Deemed Universities shall be done by DGHS.

Stipulations in this guideline are subject to change with prior notice as per the decision of Government / Counselling Committee.

2. Purpose of the registration is to prepare a State Merit List of the registered candidates, which will be used for subsequent process of counselling and admission in MBBS/BDS courses.

B. ELIGIBILITY

1. The candidates must be of 17 years of age as on 31.12.2022 and there will be no upper age limit.
2. The candidates must be permanent natives of Odisha, OR Children of All India Civil Service officers serving in state of Odisha cadre.
3. The candidate must have passed +2 Sc. and in the subjects of **Physics, Chemistry, Biology and English** individually and must have secured minimum of 50% marks taken together in **Physics, Chemistry & Biology** at +2 Sc. level for General Candidate (GE), 40% for SC/ST candidates and 45% for benchmark disability candidates (PC-GE). The required mark for Physically Challenged candidate of SC/ST category is 40%.

4. The minimum qualifying mark for different category of candidates are as follows:(subject to relevant notification/modification by Govt. of India/NMC)
 - a. General (GE) – (50th percentile)
 - b. Physically Challenged (PC-GE) – (45th percentile)
 - c. Scheduled Tribe (ST)/Scheduled Caste (SC) - (40th percentile).
 - d. Physically challenged candidate of SC/ST category - (40th percentile).

ELIGIBILITY FOR NRI:

1. The NRI candidates, who have qualified the NEET UG 2022, are eligible.
2. NRI means the children or wards of a person of Indian origin residing outside India. Such candidates have to submit the following documents in support of NRI eligibility.
 - i. Documents claiming that the sponsorer is an NRI (Passport, Visa of the sponsorer)
 - ii. Relation of NRI with the candidate as per the court order of the Hon'ble Supreme Court of India in case W.P.(c) No. 689/2017- Consortium of Deemed University in Karnataka (CODEUNIK) & Ans. Vs Union of India & Ors. Dated 22-08-2017.
 - iii. Affidavit, duly notarized, from the sponsorer that he/ she will sponsor the entire course fee of the candidate.
 - iv. Embassy Certificate of the Sponsorer (Certificate from the Consulate)

C. RESERVATION

The reservation policy of State Government will be followed for selection, and shall be **Scheduled Tribe (ST) - 12%, Scheduled Caste (SC) - 8%, Physically Challenged (PC) - 5% of each category, Ex-Servicemen (ES) - 3%, Green Card Holders (GC) - 5%, State Government Schools (SG) – 15%** (shall be horizontal covering all vertical reservations as well as unreserved Group) and **EWS – 10%** (when appropriate number of seats have been increased to accommodate such EWS quota). (Any other reservation category, if notified by Govt., shall also be applicable).

Note:

- i. Since there is no OBC category in the State, such candidates will be considered in General Category and the minimum qualifying marks shall be (40th percentile) in the NEET UG 2022.
- ii. The ST/SC candidates must produce caste certificate from Odisha State only to get the privilege of reservation in the category in Odisha. (Vide Gol letter No. BC/16014/1/82 /SC & BCD/ Dated 22.02.1985).
- iii. Candidates claiming seats under SGS (State Government Schools) reservation category must have passed their 10th Board Examination under the Board of Secondary Education, Odisha from State Government High Schools **and also** must have passed the 12th Board Examination under the Council of Higher Secondary Education, Odisha from any State Government Higher Secondary School/Government Junior College.
- iv. Candidates claiming under PC (Physically Challenged) category must undergo test by Medical Board constituted for the purpose. Provisions with regard to benchmark disability as per Graduate Medical Education Regulations 1997 amended up to May 2019 shall be followed.
- v. Candidates, who are natives of state of Odisha and wish to claim reservation under Ex-Serviceman (ES) category, must submit their relevant documents to Rajya Sainik Board, Bhubaneswar only within schedule date and time. After proper verification, Rajya Sainik Board, Bhubaneswar of Odisha will send the list of valid candidates to OJEE for getting reservation under ES category. No claim/certificate shall be entertained by OJEE directly from candidates. Candidates, whose parents are continuing in defense service are not eligible for reservation under this category.
- vi. Candidates claiming reservation under Green Card must be permanent natives of Odisha and shall have to produce original Green Cards of their parents issued by Government of Odisha only. They must not have taken the privilege of it before. The date of birth & name in the card must match exactly with that in HSC certificate. In case of mismatch, the candidates will be considered in GE category only. Tampered or mutilated Green Cards are not acceptable.

- vii. Candidates who wish to claim seats under EWS categories have to mention the same during registration. Such candidates have to produce EWS Certificate (Income & Asset Certificate) from Tahsildar / Additional Tahsildar.
- viii. If sufficient numbers of candidate are not available in any Reserve category, the vacant seats will be filled up by UR category.
- ix. The ST/SC seats are not interchangeable.
- x. The NRI seats shall be filled up in the following order by OJEE / Institution:
 - a. By eligible NRI candidates of state domicile.
 - b. By eligible NRI candidates of outside states.
 - c. By eligible UR candidates of the state if seats still remain unfilled.

D. LIST OF DOCUMENTS REQUIRED

Scanned copies of the following documents need to be uploaded during the process of online registration.

1. Class 10th Certificate (for Date of Birth verification)
2. Class 12th Marksheet
3. Class 12th Certificate
4. NEET-2022 Rank Card
5. Photograph (Recent)
6. Nativity Certificate (proof of being Native of Odisha)
7. Certificate to Claim Reservation, if any (SC/ST/GC/EWS)

Note that candidates interested for Reservation under Physically Challenged (PC) and Ex-Serviceman (ES) categories are required to report at their respective boards as mentioned in the guidelines and need not upload any document in their support.

E. PROCEDURE OF ONLINE REGISTRATION

1. All the NEET (UG) -2022 qualified candidates, who wish to participate in counseling procedure for admission, must **register** in due time in the website of OJEE i.e. www.ojee.nic.in in MBBS / BDS web page. Registration means creating own username and password for logging in to the online counseling site. Without registration, the candidate cannot proceed to next step of online application. The user name and password must not be shared with others.
2. After logging-in to the site, the candidate has to fill up the online application form, upload required documents for online verification and make online payment of registration fee of Rs. 1000/- to complete the registration process. All the documents must be uploaded in pdf format only. The size of pdf files will be mentioned against each document. ***(The documents to be uploaded must be clearly readable and the file name should not contain any special character).***
3. During document verification, query may be raised by the Verifying Officers depending on the observations. **Therefore, candidates must check their email ID regularly during counselling for any message. The query raised must be complied within 24 hours of raising of the query.** Otherwise, the document verification will be cancelled and the candidate will not be placed as a registered candidate in the State Merit List.
4. A candidate may fail to get registration in the case of any irregularity in furnishing required data and their supporting documents as per guidelines.
5. Only on successful verification of documents, the candidate becomes eligible and his / her name will appear in the merit list. The names of candidates whose document verification could not be done due to not uploading proper document/not complying to the query of the verifying officer in due time will not appear in the merit list and they cannot participate in subsequent process of counselling and admission.
6. The registration fee is not refundable.

N.B.: *In case any candidate is found to have provided any false information or certificate etc. or is found to have withheld or concealed any information, his/ her application shall be rejected and his/her name will not be placed in the State Merit List. Besides, the same candidate will not be allowed to participate in the admission process for next three academic years.*

All physically challenged candidates must appear before the Medical Board at SCB, Medical College Cuttack on the schedule date and time without fail. Physically challenged candidates not appeared / disqualified in the Medical Board will be considered as per their category like GE, SC, ST or EWS only.



Details of Counselling and Admission process will be notified in due course of time. Candidates are advised to be in touch with www.ojee.nic.in / www.odishajee.com for relevant updates.

